

FLORHAM PARK RECREATION DEPARTMENT
111 Ridgedale Avenue • Florham Park, NJ 07932 • (973) 410-5390

Criminal Background Checks for Volunteers – 2010

Instructions:

- Complete the top half of the color application form given to you by your sports organization. Only use the color application form given to you by your sports organization. It is marked with unique information and numbers. You may not use a photocopied form.
- Make a fingerprinting appointment online www.bioapplicant.com/nj or by telephone (877) 503-5981. You must have your completed color application form available. After the appointment is set, mark your applicant ID number and scheduled site/date/time on the bottom of the form.
- Bring the following items with you to your fingerprinting appointment: 1) Completed application form; 2) Photo identification (issued by a government entity) that includes name, address, and date of birth.
- When your fingerprinting session is done, you will be given your application form with a receipt stapled to it. **Turn the packet in to your sports organization ASAP.**
- Please attend your scheduled appointment or cancel by the day and time listed on the application form. If you do not cancel your appointment, and do not attend, you will eventually be charged an \$11.00 cancellation fee. *You may also be responsible for the \$26.25 cost of your next fingerprinting appointment. Contact your sports organization for more information.*

Closest Fingerprinting Location:

MorphoTrak (formerly Sagem Morpho)
601 Jefferson Road
Parsippany, NJ 07054

Hours:

Monday, Tuesday, Wednesday, Friday: 9:00 am-5:00 pm
Thursday: 12:00-8:00 pm
Saturday (2nd and 4th of each month): 9:00 am-5:00 pm

OVER

Directions:

From the South

Take 287 north. Exit at Exit 40 – Parsippany. Go straight through first traffic light. Turn left at second traffic light, Jefferson Road. Turn right into complex at 601 Jefferson Road.

From the North

Take 287 south. Exit at Exit 40A – Parsippany. Bear left on Parsippany Road. Turn left on East Halsey Road. Turn left at traffic light, Jefferson Road. Turn right into complex at 601 Jefferson Road.

From Route 10 East

Proceed straight through the Jefferson Road intersection, and from the right hand lane, immediately exit following the sign for Jefferson Road North. Turn right at the stop sign, proceed straight across Route 10 onto North Jefferson Road. Drive on North Jefferson Road for approximately one mile to end. Make left onto Parsippany Road. Make first right onto Jefferson Road. Go through first light at East Halsey Road. Turn right into driveway at 601 Jefferson Road.

From Route 10 West

Immediately before the Jefferson Road intersection, take the right lane exit to Jefferson Road, then turn right onto North Jefferson Road. Drive on North Jefferson Road for approximately one mile to end. Make left onto Parsippany Road. Make first right onto Jefferson Road. Go through first light at East Halsey Road. Turn right into driveway at 601 Jefferson Road.

From Route 80 East into Parsippany

Take exit 43. Stay right on the exit ramp and follow signs for Route 287 south Morristown/Somerville. Take the first exit on Rt. 287 exit 40A Parsippany Road. Make a left at the end of the exit ramp. Proceed to first traffic light and make left turn onto East Halsey. Proceed to first traffic light on East Halsey Street and turn left onto Jefferson Road. Proceed to first office complex on right and pull into the driveway of 601 Jefferson Road.

From Route 80 West into Parsippany

Take exit 43A-B toward I-287/Mahwah/US-46/Morristown. Take the I-287 north exit, exit 43B, toward US-46/Smith Road/Mahwah. Take the exit toward US-46/Smith Road. Turn slight right onto Littleton Road East. Travel to first traffic light and turn right onto Smith Road. Travel $\frac{1}{2}$ mile and turn right onto Jefferson Road. In $\frac{3}{4}$ mile, 601 Jefferson Road will be on your right.